Vacancy at RREUSE for an EU Policy Officer – Environmental Affairs

14/2/2022

RREUSE is an international NGO network representing social enterprises active in re-use, repair and recycling, with 30 members across 28 European countries and the USA. We promote policies, best practices and partnerships that support the development of social enterprises in the circular economy which generate significant social and environmental benefits to their communities.

In order to support RREUSE’s EU work in policy and advocacy, we are on the lookout for a Policy Officer focussed on EU environmental affairs to join our Brussels-based secretariat. This is an exciting role for anyone wishing to contribute to an inclusive, circular and climate-neutral Europe.

Tasks

Reporting to the secretariat’s Director, the successful candidate will be expected to carry out tasks including:

• Policy monitoring, analysis and drafting of position papers primarily related to the EU’s circular economy agenda. This includes EU waste and resource policies, such as the EU Waste Framework Directive, and upcoming EU Sustainable Textile Strategy, Sustainable Product Policy Initiative and Circular Electronics Initiative.
• Representing RREUSE in relevant conferences, workshops and stakeholder events
• Support in research related to member activities and collection of good practices
• Supporting organisation of events/seminars
• Coordination of internal policy working groups in the field of environmental affairs
• Assisting in the drafting funding applications where necessary
• Representing RREUSE in European projects where RREUSE is a partner

Skills, experience and requirements

• A minimum of 3-years professional experience in EU affairs and advocacy with a sound understanding of EU policy processes. Strong familiarity with EU environmental policy, especially the EU’s circular economy agenda, is highly desirable
• Excellent command of English (equivalent C2 both written and spoken). In addition to English, proficiency in French and one other EU language will be considered an asset
• Strong project management, analytical and presentation skills
• Commitment and appreciation for the values of social enterprise and the environment
• Ability to work both independently and as a part of a team and coordinate members from different countries and backgrounds
• EU national or have a valid permit to work in Belgium.
Gross Salary level: Circa 2600 EUR depending on experience. Benefits include holiday bonus, 13th month, luncheon vouchers, DKV

Position type: Full Time
Location: Brussels-based office with flexi-working between home and office
Start date: ASAP

Please send in your CV and cover letter as one pdf file to recruitment@rreuse.org, with the subject line “Policy Officer: Your Name”. The deadline for applications is midnight Sunday 6th March 2022.

Applications will be reviewed on a rolling basis so early applications encouraged.

Please note that only successful candidates will be contacted for interview likely to occur second week of March.

Thank you for your interest in RREUSE!