

RREUSE is hiring a new Director

8.2.2023

RREUSE is currently searching for a new Director to lead our Brussels-based secretariat! This is an incredible opportunity to serve an impact driven network at the highest political level whose members are delivering significant good for people and environment.

1. ABOUT US

Founded in 2001, RREUSE is an international NGO network representing social enterprises active in the circular economy, notably in the field of re-use and repair. RREUSE's mission is to serve and represent our social and circular enterprise community, helping drive their development through positive change to European policy, best-practice exchange, innovative partnerships and projects. Our vision is an inclusive circular economy based on re-use and repair in solidarity with both people and environment.

2. KEY RESPONSIBILITIES

2.1. **Organisational management**

- Management and direction of our Brussels-based team (currently 7 staff members) ranging from staff development and recruitment through to effective team organisation and task delegation
- Implementation and further development of the organisation's operational and financial strategies, annual work programmes as well as oversight of associated financial and budgetary aspects
- Accountability to the Board of Directors, Executive Committee and General Assembly concerning the activities, impact and performance of the secretariat
- Horizontal accessibility to staff for any support required
- Ensuring internal rules, guidelines and statutes are adhered to, fit for purpose and further developed or clarified where necessary

2.2. **Fundraising**

- Leading fundraising efforts notably to consolidate and diversify funding from both private and public sources
- Ensuring and maintaining good relations with existing and potential funding partners

2.3. **Political leadership and policy oversight**

- Representation of RREUSE in high-level political fora, including the European Commission's Expert Group on Social Enterprise (GECES) and the Circular Economy Stakeholder Platform Coordination Group
- Representation as spokesperson at wide variety of high-level meetings and events to audiences of all sizes
- Maintaining and developing strong relations with policy makers at European level as well as the wider relevant social and circular stakeholder community, including civil society, the public and private sectors
- Supporting our policy team and members concerning advocacy strategies and position-making at EU level
- Conveying the policy intricacies and details related to RREUSE's broad environmental and social policy agenda in a clear and comprehensible manner to a wide variety of audiences

2.4. Research and innovation

- Oversight of services to members regarding good practice exchange and replication, notably in the field of re-use and repair

2.5. Membership development

- Oversight of the development and implementation of our member care strategy, notably regarding member engagement and tailored member support
- Network management, strengthening cohesiveness and expansion, notably across geographies where RREUSE is yet to have members
- Overseeing RREUSE' membership service development and implementation

2.6. Communication

- Oversight of RREUSE's communications strategy
- Spokesperson at a wide variety of local, national and international events

3. SKILLS, EXPERIENCE AND REQUIREMENTS

Our ideal candidate will have:

- At least 7 years' relevant work experience of which at least 3 years have a people management component
- Demonstrated experience in sound budget and project management
- Strong analytical and presentation skills
- A minimum of 4 years' professional experience in policy development and advocacy, ideally within a membership based association setting and especially within a EU-context
- Demonstrated deep knowledge and / or experience in the field of social enterprise, social entrepreneurship and the circular economy
- Experience with Monitoring, Learning and Evaluation systems (MeL) as well as Theory of Change (ToC)
- Demonstrated ability in strategic development and translate that into results and outcomes
- Demonstrated experience in public speaking to a variety of audiences, ideally at high political level
- A strong contact network in the environmental and / or social civil society movement, public and private sector as well as the EU institutions
- Excellent understanding of the functioning of the EU institutions
- Strong interpersonal skills and the ability to balance the needs of the network and its members
- Ability to adapt approach to working in a range of cultural and socio-economic context
- Having leadership and collaborative skills
- Excellent command of English (equivalent C2 both written and spoken). In addition to English, proficiency in French and / or one other EU language will be considered an asset.
- EU national or have a valid permit to work in Belgium
- The candidate is required to work in Brussels
- Ability to travel up to 20% of time (mostly within Europe)

4. WHAT WE OFFER

- **Remuneration Package:** 4500 - 5200 EUR gross / month depending on experience, plus extra benefits including 13th month salary, holiday bonus, 25 days' annual leave, lunch vouchers, éco-cheques, DKV, support for costs associated with tele-working
- **Contract type:** Full-time open-ended contract (38 hours / week)

Non-negligible extras!

- The unique opportunity to work for an impact driven network whose members are doing great things for both people and environment at a time of great political and economic interest in our sector!
- A great office-space in the heart of Brussels and the chance to work with a wonderful and dynamic team
- A very flexible approach to working from the office or from home

5. START DATE AND APPLICATION PROCESS

Start date: Ideally early April, 2023

Please send in your CV and cover letter as one single pdf file to recruitment@rreuse.org, with the subject line "Director: Your Name". The deadline for applications is midnight **Sunday 26th February @ midnight CET**. Applications will be reviewed on a rolling basis so early applications encouraged.

Please note that only successful candidates will be contacted for the interview process likely to take place on the week of 6th March and week of 13th March.

Thanks a lot for your interest in joining our great team!